

## ADDENDUM 2

DATE: March 30, 2016  
PROJECT: Project Manager for Vivarium Management System Selection and Implementation  
RFP NO: 744-R1613  
OWNER: The University of Texas Health Science Center at Houston  
TO: Prospective Bidders

**Below are responses to questions received by the deadline for questions on Tuesday, April 5, 2015:**

1. Is there any reservation or restriction from me as an independent consultant bidding on the work?

**Answer:** UTHealth has no reservation with an independent consultant responding to this RFP, provided that the consultant meets the minimum qualification requirements listed in Section 5.2 of the RFP.

2. I gather from the language at the end of section 5.3 that the bid meant to be 'not to exceed' price. Does that mean it's turnkey or an reasonable estimate towards overall time and expense required? If it to be turnkey is there any expected or defined change approval process in the event that scope changes or there are challenges engaging the correct stakeholders needed for accurate and comprehensive requirement gathering?

**Answer:** The Proposer should provide its pricing using the table presented in Section 6.1 of the RFP. As stated in Section 5.3 (subsection "Other Information"), any assumptions by the Proposer should be documented in its proposal for consideration during University's review. Such assumptions, if any, may be notated beneath Proposer's date of signature—reference Section 6, page 18 of the RFP. In the event that University changes the Scope of Work from what was defined in the RFP, a redefined scope of work will be presented to the Proposer (or Contractor) and a price for the new scope of work requested.

3. Why is UTHealth seeking to purchase a new vivarium management system?

**Answer:** UTHealth's legacy VMS ("Granite") has become obsolete and is no longer supported by the manufacturer. The University desires a much more robust replacement system to provide current and additional functionality, including but not limited to replacement of manual form submission for animal orders and transfers, automated census taking via barcode or RFID, generation of reports and billing.

4. How many integration points will the new VMS have?

**Answer:** The new VMS will have the following integration points:

- PeopleSoft
- LDAP (user single sign-on)
- IRIS (protocol management system)

5. Will the Contractor acting as the Project Manager for the VMS be expected to train UTHealth staff after implementation of the VMS?

**Answer:** Yes. Per Section 5.4.2.1 of the RFP, the Contractor's Phase II deliverables include training materials and training to University's VMS support staff and training specialists.

**END OF ADDENDUM 2**