

# Classified Merit Eligibility Period and Schedules

## Merit Eligibility Periods

### December Merits

Employees hired, rehired, or promoted [on or before June 1](#) who meet the eligibility criteria.

## December Merit Schedule

Semi-Monthly Payroll		Bi-Weekly Payroll	
Performance Appraisals Due	9/30	Performance Appraisals Due	9/30
Merit Tool Opens	10/10	Merit Tool Opens	10/10
Merit Tool Closes	10/21	Merit Tool Closes	10/21
Merit Award Letters Available to Print	11/15-12/15	Merit Award Letters Available to Print	11/15-12/15
Merits Effective	12/1	Merits Effective	11/27
Merits Reflected in Paycheck	12/16	Merits Reflected in Paycheck	12/16