

Student InterCouncil Meeting Minutes

Monday, November 14th, 2022

Zoom

5:30 p.m. – 7:30 p.m.

I. Call to Order, Quorum, Approval of Minutes

Kate Wall, SIC President

A. In attendance: Kate Wall, Mary Fuentes, Yuliana Nunez, Akhila Parthasarathy, Amber Chen, Cem Dede, Chijindu Diokpa, Clayton Culp, Devanshi Majeethia, Eric Solberg, Gloria Contreras, Halimat Ajose-Adeogun, Jabria Pittman, Jaren Salazar, Jayanta Monday, Joan Jacob, Jordan Swan, Lilac, Naomi Mata, Ruchika Mahala, Ruchira Gundlapally, Pragya Sinha, Sharmeen Hamid, Tanedra Booker, Traci Harris

II. Fall Events and Dates

Kate Wall, SIC President

A. Wellness Week Review

1. Great job to Ruchira and Logan for hosting such a wonderful Sports Day and Wellness Week!
2. Winners will be picked soon

B. Updates from volunteer date requests

III. Review of Annual Priorities

- A. Inter and intra-school communication
- B. Career Development
- C. People want to focus on implementation of cultural/international fair; and career development workshops

IV. Budget/Project Funding. Updates ..

Cem Dede, Treasurer

	A	B	C	D	E	F	G
1	Proposed 2022 Budget Breakdown	Projected Total Cost	Expenditure	Encumbered	Difference	Source	Notes
2	Monthly Meetings (Orientation + Fall)	\$1,600.00	\$683.10	\$1,600.00	\$916.90	SIC	\$400.00/Meeting-Catering. * Expend till October 15 (\$369.95 + \$313.15)
3	Monthly Meetings (Next Term/4 meetings)	\$1,600.00		-		SIC	Encumbrance Request will be sent
4	Salutation Event 2022	\$1,000.00	\$600.56	\$1,000.00	\$399.44	SIC	
5	SIC T-Shirts	\$600.00	* \$570.63	\$600.00	* \$29.27	SIC	* Order Placed / Not finalized yet (expende is from last year)
6	SIC Wellness Week 2022	\$1,497.00		-		SIC	
7	SIC Crawfish Boil 2022	\$16,000.00		-		Student Union	Previous year expense: \$10,000.00 SU/6,000.00 gifted from Auxiliary Enterprises
8	Diversity & PR Event (Both committees plan)	\$2,000.00		-		SIC	
9	Community Outreach	\$2,000.00		-		SIC	
10	Project Funding	\$3,000.00	\$500.00	\$500.00	-	SIC	Budget/Accepted Application= \$500.00(Expected number of application=6)
11	SIC Scholarship Endowment	\$5,000.00				Auxiliary's Endowment Fund	Needs to be updated
12	Dean's Dinner 2022	\$3,500.00				SIC	
13	Grand Total	\$37,797.00					
14	Previously projected	\$37,570.00					We have reported to Auxiliary Enterprises/ Aligns with previous years budget
19	2022 Projected Budget Funded by	Amount					
20	SIC	\$22,797.00					
21	Student Union	* \$10,000.00					
22	Auxiliary Enterprises	-					
23	Auxiliary's Endowment Fund	* \$5,000.00					
24	Grand Total	\$37,797.00					
26							* Needs to be updated

A. There may be an issue with Deans' Dinner cost

1. Eric has looked into ways to help offset any deficit in the SIC budget.

B. Below is picture of the budget expectation for Crawfish Boil

BUDGET - CRAWFISH BOIL		
2022		
Tent/Table/Chairs	25 tables/ 250 chairs	\$ 1,092.13
Table Covers (Teak tables)	Left over from last event(2020)	\$ -
Water Bottles		\$ -
Alcohol	40 cases	\$ 1,213.95
Crawfish / Hotdogs	1600lbs / 800 dogs	\$ 13,850.00
DJ	4:30 - 7pm	\$ 625.00
Give-away	Koozies 800 / .65 ea	\$ 670.00
Parking Validations	200 / \$5(student rate)	\$ 1,000.00
Wrist bands		
Sam's & Walmart (chips, lemonade, cups, condiments)		\$ 368.17
Restaurant Supply		\$ -
Flyers/Printing		\$ -
Housekeeping	4:30 - 7pm	\$ 180.66
TULIP (Insurance)(Pd. by AE - acct 67204 - \$164.00)		
TOTAL		\$ 18,999.91

- C. Cem will meet with Traci to talk about our spending power and further ways to cut the budget
- D. We spent \$16,000 last year on the Crawfish Boil
- E. We are getting \$4,000 from Auxiliary Enterprises, not \$6,000 this year. Therefore, we need \$5,000 more in funding.
- F. We will use \$1,500 from Project Funding, making our deficit \$3,500 at this time.
- G. We have half of the Koozies that were purchase last year. This will help with the Give-Away cost.

H. **Alumni Engagement Network**

1. They can support some of our financial costs but they want a detailed itemized budget and will contribute some finances that will be distributed in intervals depending on how many alumni and students attend
2. Promotion assistance via Instagram and our social media channels
 1. Countdown to Commencement Event
 2. Mentorship with alumni
 3. Joining January meeting
 4. Brynn McGarry, Derrick Miller requested incremental cost for 50 additional attendees at Crawfish boil
 5. Add 'Alumni Corner' to event and route students for professional networking opportunities
 6. They would like to do a combined volunteer event
 - a. SIC + alumni volunteers/donors

- I. Goal is to make the final budget for Crawfish Boil

V. **Spring Meeting Dates and Times....**

Kate Wall, SIC President

A. Meetings

1. January 23rd, 2023
2. February 20th, 2023
3. March 27th, 2023
4. Last meeting date is TBD and may be a wrap-up meeting

B. Crawfish Boil – April 5th

- C. Deans' Dinner – TBD. There are a few dates already reserved for Deans' Dinner.

VI. Committee Chair Updates.....

Each Committee Chair

A. Student Activities Committee

1. Volunteer with Houston Food Bank – Ruchika
 1. Have to register with them
 2. Voted on volunteering at Food Bank on one evening in February
2. Volunteer with Houston Arboretum – Jordan
 1. Working on scheduling a date in either in January or February from 9-12noon
 2. Can accommodate 30 adults at once, but may be able to have a max of 40 people (usually it's 30)
3. Will be preparing for Crawfish Boil in April

B. PR Committee

1. No updates
2. Alumni Network would like some advertising for Crawfish Boil soon so they can get it out to the alumni sooner than later
3. If you need PR, contact Amber
4. Coordinate with Cindy to get Crawfish Boil flyer

C. Project Funding Committee

1. No new applications arrived

D. Operations Committee

1. ULC – did not meet since last meeting
2. IFC – no updates
3. HOOP – no updates
4. UAC – no updates
5. Safety Council – meeting on Thursday
6. Student Services – no updates

E. Scholarship Committee

1. Will meet January 11th to review scholarship applications
2. Scholarship deadline is December 31st

F. Diversity Committee

1. Lunch and Learn: Abilities and Accommodation
 1. March 1-2, 2022; Tentative Dates, Times: 12:00PM-1:00PM
 2. Budget and time will be finalized by next meeting (January)
 3. Do we want to do one large event or do another event and split the \$2,000 budget.
2. Humans of New York – need to change/rebrand
 1. Akhila will lead effort to make Google Form – send to Kate to finalize form and send across schools
3. UTHealth DEI Consortia – DEI Council
 1. Want to know what organizations are out there that target DEI across UTHealth.

G. International Student Committee

1. Developing International Student Survey to identify areas that need to be addressed
2. Will send it out to students before the end of semester
 1. Would like to be able to give some gift cards as an incentive to fill out the survey
3. Will create booklet before the beginning of next meeting in January
4. Wondering if they have a budget for a International Student get-together
5. Include Office of International Affairs to look at the survey and advise
 1. Need to coordinate survey distribution with them so they can help us identify who is international student

H. UTSSAC Reps

1. UHealth safety app
 1. safetybob@uth.tmc.edu for more information
 2. Ask police chief to come and give updates if that is something we're interested in
2. Career Exploration Network
 1. Connect CEN with the UTH Alumni Network

VII. School SGO Updates

Each SGO Rep

- A. **SBMI** – no updates
- B. **SPH** – no updates
- C. **SON** – new SIC reps will be updated within the next two weeks
- D. **GSBS** – lack of housing for first year students at UT Housing
 1. There are a lot of non-students at UT Housing
 2. Need a full residency to maintain the prices we have
 3. **New update to UT Housing waitlist process**
 1. Only UHealth learners will be able to apply
 2. Everyone else will have to walk-in
- E. **SOD** – should not affect Crawfish Boil – discussed with Dr. Spears and Dr. Valenza
 1. Building of Student Center has been pushed back a month
- F. **MMS** – no updates

VIII. Advisory Announcements and SIC Business

Eric Solberg, *Senior Vice President*

Academic and Research Affairs & SIC Advisor

- On Wednesday of this week, the Board of Regents will be voting on whether they approve a School of Behavioral Sciences. Will include all disciplines that are accredited by the APA. Usually based on Academic campuses, not usually health-related institutions. Largest academic mental health center (HCTC). Will be the first graduate- and master-level programs in Texas.
- Will try to launch programs for Fall of 2024
- Nedra – Texas Higher Education Board Applications - received 6 and will need to be reviewed by the 5 SIC officers. Recommendations will be made to Dr. Colasurdo
- TF Burk Recommendations – 3 Reviewers – Chijindu, Ruchika, and Bria will review recommendations with Interfaculty Council
- Matthew Mireles Scholarship recipients were identified and the awards have been distributed.

Nedra Booker, *SIC Advisor*

Yuliana Nunez, *SIC Advisor*

IX. *Motion to Approve October Meeting Minutes – Approved and Seconded*

X. *Adjournment - Motion Seconded and Approved at 7:10pm*

Next Meeting Date & Time: January 23rd, 5:30pm-7:30pm UCT 1726