

LOCKER REGISTRATION FORM

Return Form to Student Affairs Office
6901 Bertner Ave, Room 220

NAME: _____ UT ID#: _____
(PLEASE PRINT)

PROGRAM: ___ BSN ___ MSN: ___ DNP ___ PhD
EXPECTED DATE OF GRADUATION: _____

REGISTRATION: ___ NEW ___ CHANGE

LOCKER NUMBER: _____ NEW LOCKER NUMBER (if a change): _____

LOCKER COMBINATION (MANDATORY) _____

NOTE: If you have a locker that requires a key, there will be a \$70 fee if key needs to be cut off.

PERSON(S) SHARING LOCKER (if applicable): _____

I have read and understand the locker information and by my signature below accept all of the responsibilities described therein.

SIGNED: _____

DATED: _____

STUDENT LOCKER INFORMATION

1. Lockers are not assigned. A student may obtain a locker by choosing a locker without a lock, putting a lock on it, and then registering that locker in the Student Affairs Office with the form above. Students who share lockers must indicate so on the locker registration form.
2. Once a locker has been registered it does not need to be registered again unless a change of lockers is made or the student withdraws from the program completely or for longer than one term. When registering a locker change, note both the new and old locker numbers on the locker registration form.
3. The School of Nursing is not, under any circumstances, responsible for either the lock or the contents of the lockers.
4. Lockers will be inventoried each term. All lockers that are unregistered will have notices placed on them allowing the student four (4) weeks to register the locker. After that time, the lock will be removed and the contents disposed of by the Student Affairs Office.
5. Students who withdraw for longer than one term or are suspended from the program are required to remove the lock from their locker. They may select and register a new locker upon their return to the School.
6. There are NO exceptions to any of the above procedures.